

Claddaghduff N.S

One to One Teaching policy

One-to-One Teaching Policy Rationale

The Board of Management recognises that child protection and welfare considerations permeate all aspects of college life and must be reflected in each school policy, school practices and activities. The Board of Management also reaffirms its primary responsibility for the care and welfare of learners and staff. As such the Board of Management will fully implement, without modification the Department of Education and Skills Child Protection Procedures 2011. These procedures will therefore underpin the content of this policy. To these ends, the policy takes account of the provisions of each of the following important pieces of legislation:

1. Freedom of Information Act 1997
2. The Education Act 1998
3. The Child Welfare Act 2000
4. Children First – National Guidance for the Protection and Welfare of Children 2011.
5. The Children First Act 2015

One- to One Teaching

Claddaghduff N.S strives to create a happy, safe environment for the learner, where they feel secure, knowing that if they have concerns, they will be listened to with understanding and respect and that their concerns will be acted on.

Provided it is deemed appropriate for an individual, one-to-one teaching will be provided. Timetabling for one to one teaching will be drawn up by the Special Educational Needs (SEN) teacher in conjunction with the class teacher. A copy of the timetable will be given to the principal and will be on display in the classroom and in the office.

When one to one teaching takes place, the classroom door will be generally closed to provide for a quiet / private learning environment. All doors are fitted with vision panels in line with child protection guidelines in mind. However, it is at the discretion of the SET if they would prefer to keep the door open/ ajar.

Work being carried out by S.N.A.s can be carried out under the direction of the class teacher and in an open environment.

If a child needs one to one teaching, parents / guardians should be informed as part of the School Support Plan.

Substitute teachers are Garda vetted and therefore follow the SEN timetable and continue with one to one teaching as timetabled.

Students on teaching practice or on work experience should never be on a one to one setting with pupils in the school.

Where one-to-one teaching occurs, every effort will be made to ensure that this teaching takes place in an open environment (open door/door with glass pane). Parents or Guardians of learners who are to be involved in one-to-one teaching will be informed and their agreement sought. Work being carried by our SNA's will be carried out under the direction of the class teachers with this responsibility in an open environment. General Guideline It is important that staff ensure they avoid circumstances where they are alone with a learner, or where a learner could misconstrue an action on the part of a staff member.

Ratification & Communication

The BOM officially ratified this policy in 11th June 2025 and is available to view in the office and on our website.

Review

This policy will be reviewed in three years.

Signed: *Feicin Mulkerrin*

Date: 11th June 2025

Chairperson Board of Management

Signed: *Laura Griffin*

Date: 11th June 2025

Principal

*Note – The original signed policy is stored in policy folder in the office